

Thongsbridge Tennis and Fitness Court Usage Policy

As an LTA venue and CASC club, TTFC provides courts for Social play, Competitive play and Coaching opportunities. We aim to make the Club inclusive and welcoming for all members, from beginners through social players, team players, those who want coaching to those who play for county and country, both senior and junior, by spreading the chance to book courts according to the policy explained below.

This Court Usage Policy will be kept under review, any changes being approved by the Operational Management and the Board.

Online booking system

1. All courts can be booked using the Globus booking system online or at reception. (<https://thongsbridgetennisclubsolution.co.uk/newlook/default.asp?>)
2. Available booking slots are shown in green.
3. Online green court bookings can be made up to 14 days in advance by members, 7 days by coaches.
4. Online booking charges (where applicable) vary as displayed on the booking sheets.
5. Where a charge applies, members can either top-up their club account or add the booking to their online shopping basket in order to pay for courts.
6. There is a discounted walk-on rate for a court that is available up to 10 minutes before the booking time, to be paid in person at reception on a first come first served basis.
7. Booking charges can be shared using the facility to 'transfer' money to another member's account.
8. Members must cancel their bookings when unable to play, and must do this as soon as possible so that other members may book and use the court.
9. If the cancellation is made within 48 hours or more prior, the booking charge will be automatically refunded to the booker's account.
10. If a cancellation is made within 48 hours of the booking time, the court will become available for other members to book, you will then receive a refund to the same value of the new booking. Therefore, if you book a court for £18 and the court is sold at a walk on rate of £12, you will receive a £12 refund. If the court is not booked, you will not receive a refund.
11. Members can place themselves on a waiting list for a booked court on the booking system and be notified if the slot becomes available.
12. Coaches are able to service member requests for lessons by booking green slots 7 days in advance.
13. If a coach is unavailable for a lesson that has been booked, the slot will revert to green on the system so that members can book.
14. Places on Ladies Morning (Mondays 10-11.30am), Social Morning (Tuesdays 9.30-11am) and Cardio Tennis (Wednesday 10-11am) during term time can be booked online and paid for 14 days in advance.

Court booking general

1. The court booking arrangements above apply only at the times where the membership category is valid
2. Membership fees cover use of the clubhouse and play on the outside courts, floodlight charge of £8 per hour, all indoor usage incurs extra charges.
3. There are restrictions on the following categories – senior 65+ (see below)
4. Non-members playing with members can play up to 5 times a year for a guest fee.
5. Non-members playing together can book a court at our Pay and Play rate.
6. Members cannot continue playing after their booking time has expired. If a member wishes to continue playing, and the court appears to be available, they must rebook the court.

Guest & Visitor Fees

1. Any non-member visitors playing with members should make an account for the online booking system by completing a form at reception. This enables the ability to transfer funds within the system as members do. Fees can be found on our website.
<https://www.thongsbridgetennisclub.org.uk/tennis/facilities/>
2. Such visitor non-members are allowed to play for a maximum of 5 times in an annual period.
3. Pay and Play visitors have the ability to book courts 14 days in advance at a higher rate per booking than members. Fees are able to be viewed on the website
<https://www.thongsbridgetennisclub.org.uk/tennis/pay-and-play/>

Juniors

1. As an LTA supported club, appropriate timings for junior play has to be adhered to.
2. Parents are required to sign a supervision form upon joining as a family or on behalf of junior member. Children are the responsibility of the parent or guardian.
3. Children up to 8 years old are advised to use the mini courts.
4. Children over 8 years old can use the full sized courts; fees are applicable at the same rate as adult members.
5. Booking indoor courts is the same policy as adult members.

Social Tennis, Club Nights, Ladies Morning (Monday), Tuesday Social Tennis, Cardio

1. Cardio, Ladies and Social morning currently operate as a Pay and Play in that attendance can be cancelled and refunded to a member's account.
2. Social tennis on a Sunday is available to book online with a small fee for the indoor court usage.
3. Social tennis during the summer is run outdoors and attendance is communicated through a WhatsApp group.

Tournaments, Leagues and Club Matches

1. Courts are pre-booked in accordance with the fixtures list when this becomes available for matches.
2. If the weather is not appropriate, courts must be cancelled.
3. Should an indoor court be available on the day, then a reduced rate of £8 (Pay and Play member rate) applies.
4. Courts for Junior Tournaments are prebooked; where possible, court space will be left for members.

Syndicates – (groups with weekly winter season indoor bookings)

1. Syndicate bookings run from the beginning of September to Easter each year.
2. The process to gain a syndicate booking through this period starts in June/July each year; members are invited to submit 3 choices of times.
3. The bookings guarantee a regular slot of one or 1½ hours.
4. Should there be competition for a time, the a ballot takes place.

Rules & Court Etiquette

1. Suitable sports clothing and shoes with non-marking soles shall be worn on outdoor and indoor courts at all times.
2. In the interests of safety of players and good manners, members should not walk across the back of a court when play is in progress.
3. Please use appropriate language at all times.
4. The rules above also apply to lessons, both group and individual

Restricted Court Bookings

1. Member players are allowed to book a maximum of 10 indoor courts in any 14 day period. The online booking system will not permit further bookings should this number be reached.
2. Members who have the 65+ off peak membership can only play weekdays between the hours of 9am-4pm in accordance with their membership rate. However, they can attend organised tournaments eg President's Day.

Coaching

1. A wide variety of coaching programmes are accessible for any member regardless of age or ability.
2. Ladies Morning, Tuesday Social Tennis and Cardio Tennis are led by a coach on pre-booked courts.
3. Coaches pre-book courts in advance for their regular clients.
4. Coaches can book green slots up to 7 days in advance.
5. Coaches can book courts on Saturday and Sunday afternoons if there are also courts available for members.
6. All new members have a free welcome session with a coach.

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